

Jay Band Handbook

2008-2009



The Jefferson City High School Band

Mission Statement

The Mission of the Jefferson City High School Band Program is to utilize instrumental music as a unique educational tool for Jefferson City High School. We plan to teach and motivate young men and women to:

- Achieve lofty academic goals.
- Instill a work ethic based on commitment, pride, and excellence of individual and group achievement.
- Honor the school with exemplary behavior.
- Actively serve our community through our musical abilities.
- Develop a greater sense of aesthetic awareness and appreciation through a balanced program of concert band, marching band, jazz band, private study, and solo and ensemble work.
- Foster a passion for music such that each student incorporates the enjoyment, appreciation or performance of music as a life-long skill.
- Unashamedly strive to achieve the highest levels of excellence possible, and through this, become the finest Band Program in the State of Missouri.
- We will foster a "family concept" in which each member is treated with love and discipline.

Welcome to the JAY BAND!

Contents

[*Welcome from the Director](#) * [Welcome from the Boosters](#) * [About the Jay Band Boosters](#) * [Jay Band Personnel](#) * 1. [Introduction](#) 2. [Ensembles](#) 3. [Attitude](#) 4. [General Conduct](#) 5. [Attendance](#) 6. [Rehearsal Procedures](#) 7. [Performances](#) 8. [Grading](#) 9. [Facilities and Equipment](#) 10. [Uniforms/Performance Dress](#) 11. [Transportation](#) 12. [Letters and Seals of Excellence](#) * [Jay Band Inclement Weather Procedure](#) * [Jay Band Calendar](#)

Welcome from the Director

Greetings Jay Band Members!

It may be hard to believe, but the 2008-2009 school year is already upon us! This Jay Band Handbook has been created to assist you in planning your school year. Remember, "**Failure to plan is planning to fail.**"

Be sure that you pay close attention to the band and departmental calendar. These dates, along with departmental policies and procedures are included in order to assist you in planning ahead for the success that typifies the Jay Band Program. Since band is a performance-oriented class, performance dates are particularly important to you and your family. Performances are an outgrowth of the class activity and make up a vital portion of your class grade.

"**Pride Through Excellence**" is our motto at Jefferson City High School. It also says much about the tradition of this program. We have faith in you as students to strive to continue that great tradition of excellence; to continue the program at a high level of performance, and to continually challenge yourself to become better students, better musicians, and better ladies and gentlemen.

On a personal note, as we begin this new school year with our marching show "The Machines," it is hard to believe that this will be my 30th year to teach – 25 years of them right here at Jefferson City High School. My how quickly time passes when you are having fun! If I may be of assistance to you, my office door is *always* open. My office phone is 659-3072 and the best time to contact me is at 11:25 AM.

Let's all have a *great* year!

Steve Eubanks
Director of Bands

Welcome from the Band Boosters

Dear Band Members:

On behalf of the Jay Band Boosters, I want to welcome all band members back to a new and exciting school year! Before the year even gets started, you as members of the Marching Jay Band have spent many hours practicing and sharpening your skills and will present an exciting new show entitled "The Machines."

You will be performing at state competitions with schools from Missouri and other states. This year we will travel to Jacksonville, Florida to perform at the Gator Bowl! Lets cheer for our percussion section as they compete at Mozingo again this year, as well as our Jazz band and Symphonic band as they perform at concerts and compete at the Heritage Festival, introducing that Jay Pride on a national level.

Last year was a terrific year for the Jay Band and we as Boosters look forward to an even better year this year! In closing, I would like to say *Go Jay Band...let that Jay Pride shine!*

Sincerely,

Randy Hanlin
Jay Band Booster President

About the Jay Band Boosters

The Jay Band Boosters are comprised of parents of current band students in the Jay Band program as well as some whose students have graduated. Everyone is encouraged to join and participate in the band booster activities so that their child has the most positive experience possible while in the band program. Most band booster activity in the fall deals with the marching program at the high school, but all areas are given attention throughout the year. The fall Family BBQ and the annual Band Spectacular in February showcase all grade levels of the band program. There are additional concerts by individual bands and/or schools throughout the year.

Booster membership clearly demonstrates strong support for the hardworking students. Various fund-raisers help offset the cost of participating so that all students can enjoy being a member of one of the district's finest programs. Students are encouraged to participate in the various fund-raising projects sponsored by the boosters throughout the year. Directors, students, and boosters work together to ensure that our program continues to be one of the best in the state.

Jay Band Personnel

Steve Eubanks

Director of Bands/Department Chair

573.659.3072	<i>steve.eubanks@jcps.k12.mo.us</i>		
Michael Atkinson 573.659.3072	Director of Jazz/Assistant Director – JCHS <i>michael.atkinson@jcps.k12.mo.us</i>		
Mike Sestak 573.659.3072	Director of Percussion/Assistant Director - JCHS <i>mike.sestak@jcps.k12.mo.us</i>		
Chris Knehans	Director-Thomas Jefferson/Assistant Director-JCHS	573.659.3250	<i>chris.kn</i>
Diane Ackmann	Director-Lewis & Clark/Assistant Director – JCHS	573.659.3200	<i>diane.a</i>
Melanie Thompson	Color Guard-JCHS/East Elementary	573.659.3165	<i>melanie</i>

1. Introduction

1.1 Music is unique and necessary. All students should have the opportunity to take part in these elements that allow them to be more human. Welcome to the Jefferson City High School "Jay" Band where unique opportunities are demanding and rewarding. They will require personal commitment, dedication to common group goals and discipline.

1.2 Fundamental to the group's success are respect, integrity, class and pride. Respect for oneself, one's fellow bandsmen and other performers results in an attitude of cooperation and mutual support.

1.3 Acting with integrity leads one to accept the responsibility of commitment for being part of these organizations. Everyone depends upon all of the other members of the group for their individual success. Success requires trust, honesty, and sincerity.

1.4 Pride, a sense of dignity and respect, is the fundamental precept of participating in the Jefferson City High School "Jay" Band and a guide to responsibility. Those who have pride in themselves will do their honest best to always give maximum effort. Band members should not engage themselves in any activity which will degrade themselves or the organization.

1.5 It is not as important to be recognized as the best, but that we discover the best in each of us; that we find in ourselves the ability to accomplish beyond what is easy and press ourselves to new levels of achievement. If we do these things, ratings and recognition will take care of themselves. We will stand with pride and learn to respect those who have the right to score ahead of us and gracefully accept our successes. We will know "winning" in the truest sense when every individual has taken a chance, done their best, and endured hardships together...all in the pursuit of excellence.

1.6 There is a time for concentrated work and a time to relax and have fun with your friends. Sensible observations will alert you as to which is proper at the moment. Fun will take the form of satisfaction and pride in a job well done and performed musically. This is our function. The nature of music and performing is innately fun!

1.7 The Jefferson City High School "Jay" Bands are a place for hard work, fun, pride, sweat, tears, and determination in the pursuit of excellence...and worth it!!

2. Ensembles

2.1 The Band Program is comprised of four equally important elements: Marching Band, Concert/Symphonic Bands, Jazz Bands/Combos and Solo/Ensemble performance and lessons.

2.2 The Marching "Jay" Band involves all Band Students in grades 10-12 who are NOT involved with a Fall Sport. Freshmen may also be chosen for the Marching Band by audition. The summer Band Camp is regularly scheduled for early August to prepare for the busy and competitive performance schedule that runs through October (or later in years involving a major trip and/or football playoffs). School year rehearsals begin at 7:30 a.m. daily with all students ready to begin rehearsal at that time. Thursday evenings are times for additional practices during marching season and attendance is required. The Marching "Jay" Band will perform at all home football games, several marching competitions, and other events as appropriate. Examples of these other events are: Jefferson City Holiday Parade, Holts Summit Holiday Parade, and the Governor's Inaugural Parade.

2.3 The Symphonic Band is a performance based instrumental ensemble designed for advanced placement in the band department. Admission to the class is by audition. A balanced instrumentation is required for the class, therefore selection is based upon ability.

2.4 Concert Band is open to all 10th, 11th, or 12th grade instrumental music students. The emphasis of this course is the development and improvement of all aspects of

woodwind/brass/percussion playing, including rehearsal and performance skills. Some outside of school performances occur and are required.

2.5 Freshman Band is open to all 9th grade instrumental music students who play a band instrument. This course seeks to develop and improve all aspects of woodwind/brass/percussion playing, including rehearsal and performance skills. Some outside of school performances occur and are required.

2.6 The Jazz Bands and Combos are auditioned groups at the High School which generally begin rehearsing after the marching season. All these groups meet outside of the school day according to the posted schedule. Emphasis is placed on learning to improvise. Interested students must be in the Instrumental Music Program. Freshman Band students are afforded class time opportunity in Jazz.

2.7 Pep Band involves all of the members of either the Symphonic or Concert Band. These groups are assigned at various times to perform for indoor athletic contest, pep rallies, etc. Watch the board for your assigned games. Avoid conflicts by planning ahead.

2.8 A Color Guard is selected each spring for the following year. Those selected by audition will register for band and be graded accordingly. The purpose of the Guard is to enhance the band's marching performances with choreographed visual effects. They will use a variety of props with flags being their primary tool. This group will perform at all marching functions as a part of the Marching "Jay" Band. Uniforms are chosen or created according to the theme of the show and music for that year. Cost of some items of apparel may be the responsibility of the member. Color Guard has additional required rehearsal times.

2.9 Students are encouraged to pursue solo and ensemble work as well as private study. Students preparing contest level solos with a private instructor will have the opportunity to perform these at an appropriate Festival for adjudication and critique.

3. Attitude

3.1 A positive attitude is characterized by an optimistic outlook toward rehearsals and performances, cooperation in preparation and maintenance of facilities and an eagerness to do what is necessary to be successful.

3.2 Regardless of your ability, you should do your best to improve and to see the group be successful. Those who do not project a positive cooperative attitude are asked to change their manner. You must care about the group.

3.3 Those that have pride in themselves will project a positive attitude. Discipline builds inner confidence and morale.

3.4 Morale is the spirit in which the members submit their services and derive pride in being a member of the group.

3.5 When you are afraid to fail, you deny yourself the opportunity to succeed.

3.6 Plan for success. If you don't, you are planning for failure. Dream no small dreams.

3.7 Excellence will not come to those who wait, only to those who pursue it.

3.8 A great pleasure in life is doing what people say you cannot.

3.9 Esprit de Corps is the cooperative spirit of a group combined with an enthusiastic submergence of self-interest for the sake of the common good.

3.10 NEVER, NEVER, NEVER quit!

4. General Conduct

4.1 If you think the director will not like it, don't do it!

4.2 In addition to the regulations set down in this handbook, members of the band are also subject to the rules of the Jefferson City High School/Simonsen Ninth Grade Center Student Handbook.

4.3 Members of the Jefferson City High School Bands are expected to conduct themselves in an upstanding manner and to exercise common sense.

4.4 All bandmen are expected to follow the instruction of any teacher, instructor, or chaperone without question unless said instruction violates civil or moral law. Should you be displeased with what is being requested, follow the request first, then, when the time is appropriate, bring your dissatisfaction to the attention of the Band Director.

4.5 Bandmen should not play on or play with the instruments or equipment of others. This leads to potential damage and a general disrespect for the belongings of others.

4.6 Bandmen should show respect for others by being judicious in displays of affection. A somewhat impassioned embrace is more properly given in privacy rather than when with a group. Holding hands and hugs between friends are fine, anything more is inappropriate.

4.7 Anytime there is a critical incident involving our people, other band members, and other authorities or "civilians", notify the Band Director immediately!!

4.8 Bandsmen are not to leave the immediate site of any contest without permission from the Director.

4.9 Report any injury that occurs, from the time you arrive for rehearsal, performance, or trip until you are released from that activity, to the Band Director immediately!

4.10 Remember that all Jefferson City High School and MSHSAA regulations govern our trips and performances. All MSHSAA guidelines for eligibility, participation, etc. as listed in the MSHSAA Music Handbook on pages 11-19, covering sections 210-219, 250-255, 410, and 440-445 are followed. If you have questions, consult your student handbook and/or the JCHS Activities Director.

4.11 Respect the property of the school and others at all times. Be cautious to not cause inadvertent damage with large equipment and instruments.

5. Attendance

5.1 Band is a performance organization. Every member is vital to the success of each performance. Therefore, all performances are required. You made the choice to enroll in Band; therefore it is your responsibility to make ALL OF YOUR REHEARSALS AND PERFORMANCES. The Director of Bands may excuse certain critical events at his discretion.

5.2 Students anticipating an absence should give specific notification to the Director upon becoming aware of the event conflict. Notification does not constitute excuse from the Band event.

5.3 Jobs are not reasons for an excused absence. The calendar is published months in advance so you can adjust your schedule. If you are asked to work on a rehearsal or performance date simply tell them that you are not available due to a prior commitment.

5.4 Performances, rehearsals and sectionals are scheduled with enough advance notice for you to make plans accordingly. Discuss any conflicts with the Director.

5.5 Unexcused absences/tardies could cause the student to forfeit awards and a reduction in grade.

5.6 All members must be prompt for rehearsals and performances. The Band Secretary will take roll at the beginning of rehearsals and performance call times. Those not in attendance at that time should place the pass/tardy excuse on the piano or in the hand of a Director and then be seated quietly.

5.7 Check your student handbook for current policies regarding tardies, detentions, and absences.

5.8 Grading information is included in this handbook. Please refer to that for details on how attendance affects your term grade.

5.9 Students should not miss rehearsals to make up work for other classes. Occasional exceptions may occur with prior notice and the consent of the Director. Band class is not study hall. All other work is to be done elsewhere.

5.10 When band students must miss school for a performance of the group, it is their responsibility to notify the teachers of all affected classes before they participate. It is important that you approach every classroom teacher with respect and courtesy.

5.11 Conflicting school events will be handled according to school policy. It is the responsibility of the student to notify the Director of any potential conflict WELL in advance.

6. Rehearsal Procedures

6.1 Every Band member is important!

6.2 Rehearsals are the place to try, correct mistakes, ask questions, listen and learn. Practice is done individually, at home, and rehearsals are done to put the group together at school.

6.3 When the bell rings you should be in your assigned seat with your instrument assembled, ready for announcements or warm-ups.

6.4 There is to be no talking when the conductor is on the podium. Refrain from talking or playing during announcements, questions, or explanations of the music during a rehearsal. Raise your hand if you have questions or comments.

6.5 Be aware of and give attention to: good tone, proper warm-up, appropriate articulations, appropriate fingerings (including alternate fingerings, chromatic fingerings and trill fingerings), a clean and well-maintained instrument, correct dynamics, correct posture, correct hand position, intonation, interval recognition and performance skill, enharmonic understanding, musical form, musical terminology, and significance of performed literature. These are your job!

6.6 Do not prepare to leave until the Director dismisses the class.

6.7 Keep all books, music and instruments in their assigned places. Clean your area every day before you leave. Pride will show in our attention and care for facilities. Everyone would much rather rehearse in a clean facility.

6.8 Do not study materials for another class during rehearsal unless given specific permission by the Director.

6.9 If you are ill and need to stay home, make every effort to see that the music is available to those who will be using it.

6.10 No gum, food or drink allowed in the Band Room! Water is OK.

6.11 Bandsmen who conduct themselves in a boisterous manner at band functions are asked to refrain from such distracting activities.

6.12 Sectionals may be scheduled by the Directors or Section Leaders and students are expected to attend.

6.13 You are assigned equipment, uniforms and music for which you will be held responsible. At check-in time, you may be charged for missing or damaged items.

6.14 Our goal of excellence in performance can only be reached if each band member looks at the rehearsal as the means to an end. Anyone missing a rehearsal doesn't gain, and affects everyone.

6.15 Every Band member is expected to have his/her instrument in good working condition and all necessary music, drill charts, etc. at all rehearsals.

6.16 Marching part assignments are at the discretion of the Director. Concert, Symphonic, and Jazz Band assignments are made through auditions. Chair placements are held throughout concert season.

7. Performances

7.1 The Jefferson City Marching "Jay" Band performs at all home football games. Call time is posted and may vary for guard, horn line, and drum line. Allow yourself enough time so that you are in uniform with your instrument in your assigned chair at call time. Attendance is taken at call time. You are expected to be in your position at ALL performances. If you are ill, contact the Director or other appropriate person as soon as possible. Only the Director has the authority to excuse you from a performance. **"If you're early, you're on time; if you're on time, you're late."**

7.2 The Band marches to the stadium together and performs pep music prior to the National Anthem. The band will sit together in the stands. At halftime we will normally perform our contest show and return to the stands for the second half. The Band then plays as a pep band until the end of the game. Games typically last about two hours. Band members should arrange rides for that time.

7.3 While at the football games, band members are expected to conduct themselves in a proper manner. Stay in complete uniform unless the Director instructs otherwise. Students needing to use the restroom must check out with the Director.

7.4 During cold weather, plan on dressing accordingly. Have someone bring warm clothes to the stadium for you or arrive early enough to take care of it yourself.

7.5 Never play any instruments while the game is in progress. Play only when directed by the Drum Majors or Directors.

7.6 When seated in the stadium follow Jay Band Stadium Etiquette: Wear a complete uniform including hat. Sit in your assigned row and seat. Keep your rows neat and straight. Your stadium appearance is very important.

7.7 Parades are a part of the band tradition in America. We try to keep the number of parades at a reasonable level. Each parade schedule is different so be alert for information regarding times, etc.

7.8 Concert performances in the Jefferson City High School/Simonsen Band Department are scheduled as an extension of the regular classroom. Part of the learning process includes live performances. We normally perform 3 or 4 concerts in our community and occasional performances at the feeder schools. Always check the board/listen in class for specifics. Check your calendar for dates!!

7.9 Most concerts last from 1 to 1 1/2 hours and the students are expected to be present for the entire program. We also encourage the audience to be courteous to all of the students performing in the program.

7.10 Proper concert etiquette is expected of the entire audience. You should only enter or exit between music selections, so as not to disturb those listening. Only use cameras between numbers, so the flash or winders do not distract the performers. Ringers on cell phones and pagers should be turned off. There should be no talking during a performance. Applause is appropriate at the end of concert pieces or the end of an entire multi-movement work. Applause for soloists is appropriate for jazz and marching band solos but not in symphonic works until their recognition at the end of the piece.

7.11 Normally, we participate in 3 or 4 marching contests, 3 or 4 jazz contests, District Music Festival (Grades 10-12) and other suitable Festivals for 9th grade, (Fayette for Freshman Concert Band and our own festival for solos/ensembles).

7.12 Each contest is unique, watch for a "trip sheet" to be given out a few days prior to any given contest event.

7.13 Contact with judges before, during or after a contest is not always appropriate for directors, students or the audience. Remember that a judge may notice you "out of character" and make judgements about our bands that may affect our performance results each time they see us.

7.14 Parents, family, and friends are encouraged to attend our contests to support the efforts of the band. Enthusiastic support is contagious and every performer enjoys an audience that is involved with their presentation.

7.15 Contests tend to evoke tension and we must learn to channel these emotions and attention towards what we have worked for in the pursuit of excellence...the ultimate performance.

7.16 Be supportive and courteous of other competing bands. Remember they have also worked hard to get where they are and deserve our support and quiet attention.

7.17 Our bands will be organized into Pep Bands to play for home winter sporting events and pep rallies or pep assemblies as scheduled.

7.18 Pep Bands will meet 30 minutes before game time (as posted on the board). Rides should be arranged to pick up band members after the halftime performance.

7.19 The Pep Band will sit by sections together as a group in the stands and will perform when the game is not in progress in accordance with MSHSAA guidelines.

7.20 Demonstrate good sportsmanship at all times. Anyone misrepresenting the school or band in a derogatory manner will be asked to stop or will be removed from the event.

8. Grading

8.1 Grades for all band organizations are based on the following: Daily Participation - 30%, Performances - 30%, Playing Tests - 30%, Final – 10%.

8.2 Each class will have various playing tests as administered by the teachers of the class.

8.3 Daily Participation points are deducted when a student does not participate in the manner which has been taught in the Band Program. Examples of activities which may lead to deductions are: improper posture or hand position, lack of materials, distracting others, or doing other work in band class. It takes 100% of the group working with 100% focus to improve and achieve.

8.4 Expectations for performances have been previously outlined. *In the unlikely event that a student misses a performance, the director of bands would determine if a performance grade could be made up. The grade would be made up by performing the required music for formal evaluation by the Director of Bands as well as preparing and presenting a formal printed paper, the length and topic of which would be decided by the Director of bands.

8.5 Playing Tests are given by various members of the Band Staff. Verbal and written comments may be made to improve the student's performance. A good "rule of thumb" for tests would be about 95% means the student is right on track, 90-95% indicates a minor deficit in one or two areas, 80-90% indicates a need for work in more than one area and below 80% indicates a lack of preparation on the skills needed. Students scoring in this range should strive to increase their practice time and focus.

9. Facilities and Equipment

9.1 The school district works to provide us with facilities and equipment to meet our needs to be successful. It is our job to maintain what we have as well as stay current with future needs and requirements of our facilities and equipment.

9.2 Everyone must be sensitive to the security of the band room, cage, equipment shed, individual belongings, and the school building. Do not leave money or valuables in the band room or any unsecured area. JCHS and the band staff cannot be held responsible for lost or stolen articles. If there are suspicious people in the band areas or school building, please notify the Director or other staff immediately.

9.3 There are areas to store your instruments and music-related items. Use them! Keep other personal items in your hall locker. Check your homeowner's policy to see that your instruments are covered against loss or theft.

9.4 The benefit of proper equipment will help us be our best. Students should avail themselves to the best possible instrument they can afford and try to take private lessons.

9.5 Students should have the following accessories available to properly perform on their instruments at the high school level. Everyone needs a pencil in their folder!! All students should own and use a metronome.

FLUTE: Cleaning/tuning rod, strip of cleaning cloth, polishing cloth, key oil and a small screwdriver.

OBOE/

BASSOON: At least 2 good quality cane reeds, correct swab, cork grease, small screwdriver, reed case. (Bassoon only: seat strap, pipe cleaner for bocal).

CLARINET: At least 4 Vandoren V16, Zonda or other approved, appropriate strength reeds, good quality reed case, handkerchief-style swab, cork grease, small screwdriver, key oil, approved mouthpiece such as a Vandoren B45 and a Rovner or other approved ligature.

SAXES: At least 4 Vandoren V16, Zonda or other approved, appropriate strength reeds, good quality reed case, swab, cork grease, small screwdriver, key oil, approved mouthpiece such as a Selmer C* and a Rovner or other approved ligature.

TRUMPET/

EUPHONIUM/

- TUBA:** Valve oil, tuning slide grease, polishing cloth, mouthpiece brush, valve brush, "snake" brush and appropriate mouthpiece. (Trumpet-Bach 5C or other suggested by private teacher, Euphonium-Bach 6 1/2 AL, Tuba-Bach 18 or other suggested by private teacher) Trumpet players also need a good quality straight mute and cup mute.
- HORN:** Rotary valve oil, tuning slide grease, polishing cloth, mouthpiece brush, "snake" brush and Holton Farkas MDC mouthpiece or other private instructor specified mouthpiece.
- TROMBONE:** Slide-O-Mix system for hand slide, tuning slide grease, polishing cloth, mouthpiece brush, "snake" brush, straight mute and Bach 6 1/2 AL mouthpiece.
- PERCUSSION:** Stick bag and other implements as specified by the Director of Percussion. Many items should have been purchased in previous grades.

10. Uniforms/Performance Dress

10.1 The school provides various aspects of uniform for different ensembles. The uniform symbolizes the pride of the individual and organization. We are fortunate to have a good-looking Marching Uniform that when worn correctly, projects dignity and authority. It is the student's responsibility to maintain the uniform when issued. These uniforms were purchased new in 1998.

10.2 The marching uniform fee of **\$20** pays for cleaning at designated times and for end of the year wear repairs.

10.3 Hang the uniform correctly after each wearing. Do not store your uniform immediately after a performance in the garment bag. Performances cause perspiration which needs to dry before being placed in the bag.

10.4 Marching uniforms are fitted during summer band camp. Wear shorts and a white tee shirt underneath the uniform for your fitting as **this is what you will wear underneath the uniform for performances.**

10.5 Adjustments can be made by hemming the uniform pants. **DO NOT CUT ANY MATERIAL FROM THE UNIFORM!!** If you have any questions, contact the Booster in charge of Uniforms.

Pants should be hemmed so the cuff brushes the top of the shoe with no "break" in the front crease of the trouser..

10.6 The jacket is to be worn with the front and collar fastened whenever in public. You may only consume WATER when the jacket is on. Anything else may stain the white material.

10.7 The trousers are to be worn with the suspenders adjusted so the cuff is at the top of the shoe with no break in the front creases. Hang the trousers with the creases matched up and flat at the bar. Be careful where you sit; a dirty seat is not something you want to have.

10.8 The hat is to be worn flat on the top of the head. Fasten the strap under the chin. Hats should always be stored in the case. Do not wear the hat in any manner other than what is specified.

10.9 Wear the citation cord and gloves as specified by the Director.

10.10 Guard will wear different uniforms based on various performances. Attend to what the director says so you are correctly outfitted.

10.11 Hair should be properly groomed. Long hair must be worn up under the hat; it should NOT touch the jacket collar.

10.12 Bandsmen should not wear jewelry or sunglasses during performances. Makeup should not be worn.

10.13 Keep your shoes clean and marked with your name.

10.14 Students will order band shoes and summer uniform when specified. Students MUST wear shorts or sweats under the band trousers and a tee shirt under the band jacket so changes of uniform can be made in mixed company.

At this printing, costs for the summer uniform are as follows:

shoes - \$28, tee shirt - \$11, shorts - \$8, socks - \$1

10.15 Concert and Jazz Bands will have outfitting as specified by the Directing Staff. Please be attentive and accurate with your appearance.

The uniforms are the same for Simonsen 9th grade band members and JCHS concert band members. The uniform is listed below with the prices at the time of this printing:

Boys -

White wing collar tux shirt - \$17

Black tux pants - \$27

Red bow tie - \$4

Black socks

Black dress shoes/

Marching shoes

Girls –

White wing collar tux shirt - \$17

Black Palazzo pants/Trumpet skirt - \$38

Red bow tie - \$4

Natural Hose

Black flat dress shoes (no heels/open toe)

Symphonic band members wear the same as above, but are provided a uniform bow tie and vest by the band boosters.

11. Transportation/Travel

11.1 Our Bands travel together to all our events. We use either chartered school busses or, on certain trips, charter coaches.

11.2 Seat assignments are done prior to the first trip. Seniors will have first choice, followed by Juniors, Sophomores and Freshmen. You may only sign YOUR NAME.

11.3 Students may not change busses for any reason without permission from the Director.

11.4 Students should check in with the chaperone at the bus door. Once on the bus, they should remain seated and reasonably quiet until we arrive at our destination.

11.5 Students and chaperones should remain on the bus until all announcements are finalized.

11.6 All riders on the bus must be sensitive to the captive audience on their vehicle. Keep the noise level low to allow others to rest and concentrate on their upcoming performance.

11.7 Those listening to CD's, radios or tapes on the bus should use headphones. On charter coach trips, students may bring videos for the bus to watch. By school district policy, these videos must be rated "G", "PG", or "PG-13" and be approved by the Director prior to departure.

11.8 Show your sincerity in the pursuit of excellence by creating an atmosphere of mutual concentration on the impending performance. Thus the return trip can be more relaxed and probably with great rewards.

11.9 All Bandsmen must follow the instructions of the bus sponsors and drivers immediately. The Director is notified of any problems and the students may be referred to the office, suspended from the group or both. If you have questions about the actions of the sponsor, please consult with the Director.

11.10 Departure time is just that. Schedules have been organized with very little spare time. If you are late, you may be left behind!

11.11 Keep your bus clean!! (A clean bus is a healthy bus; a healthy bus is a happy bus!) No glass containers on the bus EVER. Only sealed, school-appropriate beverages are allowed on the trips. No water bottles. You may bring purchased water with you, or the boosters provide water at most contest sites. If you drop something, pick it up. If you spill something, wipe it up. Don't wait for someone else to do it.

11.12 Keep all parts of your body inside the windows. Do not yell out the windows at anyone. Rude behaviors and gestures do not speak well for the representation that is expected of Jefferson City High School and the Jay Band Department.

11.13 It is dangerous to stand or walk down the aisle while the bus is in motion. It helps the driver if we are quiet at all railroad crossings. There are a lot of lives depending on these safety measures.

11.14 Any student who needs to return with their parents after the completion of an event may do so. They must turn in a note to the Director PRIOR TO THE DAY OF THE EVENT.

11.15 Students may NOT drive themselves to or from any performance. Students are NOT to ride with friends or strangers at any time during a band activity.

11.16 The various Jay Bands may stay overnight on various trips. All school rules are observed on all trips and overnight stays.

11.17 There is to be no mixed company in any room at any time.

11.18 There will be no room service or other charges to the room.

11.19 You will be assigned a chaperone in the hotel. This person is in charge of your stay in the hotel.

11.20 Please make sure you have headphones for any tape or CD players.

11.21 Long distance calling is available only on the lobby phones. The phone in your room is only for calling your chaperone or the trip nurse in the case of an emergency.

11.22 Curfew time is generally specified on your schedule, unless you are told differently by a Director or chaperone. At curfew, you are to be in your room getting ready for bed. YOU ARE NOT TO LEAVE YOUR ROOM FOR ANY REASON! Lights out is 30 minutes after curfew.

11.23 Follow all instructions regarding check-in. Each hotel handles this differently. You can be held liable for any damages done to your room. If you find damages or other problems with your room upon check-in, contact your chaperone immediately.

11.24 Check-out will be specified on each trip. Each room must be checked by a chaperone for damages and relative cleanliness. If there is any room damage, those students responsible will be assessed. Remember to be kind and tip your housekeeping staff.

12. Letters and Seal of Excellence

12.1 A Jefferson City High School "Jay" Band Letter is a symbol of excellence achieved. Therefore, the recipient of a Jay Band letter is a musician, scholar, leader, good citizen and

community supporter. Each grade level (Sophomore, Junior and Senior) has specific requirements for lettering.

12.2 Sophomore Band Letters are awarded to students fulfilling the following requirements: 1) You must fulfill your duties in all your band performing ensembles. 2) You must audition for All-District Band and/or All-District Jazz Band. 3) You must be selected for an All-District Band or All-District Jazz Band. 4) You must make school jazz band **OR** participate in the District Music Festival with a solo or ensemble and receive a rating of 1, 2, or 3. 5) You must be enrolled in band for the entire year.

12.3 Junior Band Letters are awarded to students fulfilling the following requirements: 1) You must fulfill your duties in all your band performing ensembles. 2) You must audition for All-District Band and/or All-District Jazz Band. 3) You must be selected for an All-District Band or All-District Jazz Band. 4) You must make school jazz band **OR** participate in the District Music Festival with a solo or ensemble and receive a rating of 1, 2, or 3. 5) You must be enrolled in band for the entire year.

12.4 Senior Band Letters are awarded to students fulfilling the following requirements: 1) You must fulfill your duties in all your band performing ensembles. 2) You must audition for All-District Band and/or All-District Jazz Band. 3) You must be selected for an All-District Band or All-District Jazz Band. 4) You must make school jazz band **OR** participate in the District Music Festival with a solo or ensemble and receive a rating of 1, 2, or 3. 5) You must be enrolled in band for the entire year.

12.5 The Seal of Excellence Award is awarded to graduating seniors who demonstrate achievement of the standards of excellence in the band department based upon the following criteria and point system.

The student must be enrolled in band class for a minimum of 6 units of credit including their senior year. The student must achieve a minimum of 3.5 grade average in band and accumulate a total of 32 points from the following:

Marching Jay Band	3 points	Solo – Freshman	1 point
Drum Major	2 points	Solo – District	1 point
Drum Line	1 point	Solo – State	2 points
Color Guard	1 point	Ensemble – Freshman	1 point
Symphonic Band	3 points	Ensemble – District	1 point
Concert Band	2 points	Ensemble – State	2 points
Freshman Band	1 point	Accompanist – District	1 point

Jazz 1	3 points	Accompanist – State	2 points
Jazz 2	2 points	Private Study (1 year)	1 point
Jazz Combo	1 point	Music Camp	1 point
Freshman Jazz	1 point		
Pep Band	1 point		
Operetta Pit Orchestra	1 point		
Band Officer	1 point		
District Honors Band	2 points		
District Concert Band	2 points		
District Jazz Band	2 points		
District Studio Band	2 points		
All-State Band	5 points		
All-State Orchestra	5 points		
All-State Honorable Mention	4 points		

Jay Band Calendar of Events 2008-2009

***To be scheduled yet: All Jazz Events**

Aug. 28, 2008	*Thursday evening marching rehearsal 6-8 PM
Sept. 4, 2008	*Thursday evening marching rehearsal 6-8 PM
Sept. 6, 2008	Mozingo Marching Percussion Festival
Sept. 11, 2008	*Thursday evening marching rehearsal 6-8 PM
Sept. 12, 2008	JCHS Home Football Game
Sept. 13, 2008	O'Fallon, IL Marching Festival
Sept. 18, 2008	*Thursday evening marching rehearsal 6-8 PM
Sept. 19, 2008	JCHS Home Football Game
Sept. 20, 2008	Farmington Marching Festival
Sept. 25, 2008	*Thursday evening marching rehearsal 6-8 PM
Sept. 27, 2008	Sullivan Marching Festival
Sept. 30, 2008	JCHS Homecoming Bonfire
Oct. 2, 2008	JCHS Homecoming Parade

Oct. 3, 2008	JCHS Homecoming Football Game
Oct. 7, 2008	Jay Band Family BBQ
Oct. 9, 2008	*Thursday evening marching rehearsal 6-8 PM
Oct. 11, 2008	Francis Howell Marching Festival
Oct. 14, 2008	All-District Honors Band Auditions – Camdenton HS
Oct. 16, 2008	*Thursday evening marching rehearsal 6-8 PM
Oct. 17, 2008	JCHS Home Football Game
Oct. 23, 2008	*Thursday evening marching rehearsal 6-8 PM
Oct. 30, 2008	*Thursday evening marching rehearsal 6-8 PM
Oct. 31, 2008	JCHS Home "Halloween" Football Game
Nov. 1, 2008	District Honors/Concert Band Clinic-Concert Camdenton HS
Dec. 2, 2008	Simonsen/JCHS Concert Band Concert Miller Performing Arts Center – 7 PM Booster Meeting to follow
Dec. 4, 2008	Symphonic/Jazz 1 Concert Miller Performing Arts Center – 7 PM
Dec. 6, 2008	All-State Band Auditions – Hickman HS – Columbia Jeff City Holiday Parade – 2 PM
Dec. 13, 2008	Holts Summit Holiday Parade – 2 PM
Dec. 15, 2008	Capitol Caroling Rehearsal – School Morning
Dec. 16, 2008	Capitol Caroling – Capitol Rotunda – 7 PM
Dec. 18, 2008	Symphonic Band Pep Band
Dec. 27, 2008-Jan. 2, 2009	Marching Band Gator Bowl Trip
Jan. 5, 2009	Governor's Inaugural Parade/Uniform Turn In
Jan. 9, 2009	Symphonic Band Pep Band
Jan. 13, 2009	Symphonic Band Pep Band
Jan. 23, 2009	Concert Band Pep Band
Jan. 29, 2009	<i>Possible</i> Symphonic Pep Band (alternate date may be selected if MMEA invitation is received)
Jan. 29/30, 2009	Possible MMEA Performance by Symphonic Band
Feb. 8, 2009	Band Spectacular – JCHS Gym – 2:30 PM
Feb. 12, 2009	Concert Band Pep Band
Feb. 17, 2009	Concert Band Pep Band
Feb. 20, 2009	Concert Band Pep Band
Feb. 26-28, 2009	Operetta
Mar. 19-21, 2009	Chicago Heritage Festival Trip
Apr. 2-4, 2009	MSHSAA District Music Festival
May 7, 2009	Capitol Lawn Concert – 7 PM South Capitol Lawn
May 2&9, 2009	New Marchers Clinic – TJMS – 9 AM to Noon
May 11&18, 2009	New Symphonic Band Graduation Rehearsals JCHS Band Room 7-8 P<M

Jay Band Inclement Weather Procedure

JB IWP1. When band events are scheduled and inclement weather is threatening, the following procedure will be used to notify students and parents of cancellations.

JB IWP2. When school is canceled due to bad weather, or it is dismissed early, then that evening's activity is also canceled.

JB IWP3. For all others, the director of bands will call the office of School and Community Relations and make that office aware of decisions regarding events.

JB IWP4. If an event such as a major concert, like Band Spectacular, the JC Holiday Parade, etc. or some other type of major performance is to be canceled, the office of School and Community Relations will post it on the school web site. Notice will also be given to KLIK (1240 AM) and KWOS (950 AM). The information will further be put on the Jefferson City Public School phone line (635-5277).

JB IWP5. The information will also be posted on the Jay Band Boosters web site (jayband.org).

